

BRISBANE 2 BYRON EXPRESS BUS**UNACCOMPANIED CHILD FORM****EFFECTIVE JUNE 2011**

Please print this form, complete, sign and hand it to the Brisbane 2 Byron Express Bus driver at the departure point. In case you cannot print this form, please call us on 1800 626 222.

A SEPARATE FORM SHOULD BE COMPLETED FOR RETURN JOURNEY IF APPLICABLE AND HANDED TO THE DRIVER AT THE DEPARTURE POINT ON THE RETURN JOURNEY

CHILDS NAME _____ AGE _____

MEDICAL CONDITIONS (if any) _____

TRAVEL DETAILS

Date	Departure Point	Departure Time	Arrival Point	Expected Arrival Time

PARENT/GUARDIAN CONTACT DETAILS

Name _____ Relationship to child _____

Address _____

Mobile phone number _____ Home phone number _____

SIGNATURE _____

Drivers Licence/Over 18 card (tick box) _____ Other ID please note _____

Identification checked by Brisbane2Byron employee

PERSON RESPONSIBLE FOR CHILD AT DEPARTURE IF NOT ABOVE NAMED PARENT/GUARDIAN

Name _____ Relationship to child _____

Address _____

Mobile phone number _____ Home phone number _____

SIGNATURE _____

Drivers Licence/Over 18 card number _____ Other ID please note _____

Identification checked by Brisbane2Byron employee

PERSON RESPONSIBLE FOR CHILD AT PICK UP POINT

Name _____ Relationship to child _____

Address _____

Mobile phone number _____ Home phone number _____

SIGNATURE _____

Drivers Licence/Over 18 card (tick box) _____ Other ID please note _____

Identification checked by Brisbane2Byron employee

CONDITIONS (parent/guardian to read, sign and hand to driver)

1. It is against Brisbane 2 Byron Express Bus policy to carry children of 11 Years and under (inclusive) unless they are accompanied by a chaperone. The chaperone is someone known to the parent/guardian and who is older than 15 and who accepts full responsibility for the child during the journey. The chaperone can be in charge of n=more than one child on board the service.
2. Unaccompanied children between the ages of 11 and 14 (inclusive) will be carried provided they hand a completed *"Brisbane 2 Byron Unaccompanied Child Form"* to the driver of the Service. The *"Brisbane 2 Byron Unaccompanied Child Form"* is to be completed by a parent/guardian responsible stating address and telephone numbers in town of departure, and name, address and telephone numbers of persons meeting the child on arrival. The form must be signed by a parent or guardian.
3. The parent/guardian/responsible adult nominated on the *"Brisbane 2 Byron Unaccompanied Child Form"* must be present at the departure point with the child/children for their safety and wellbeing, to hand the completed form to the driver and assist the child/children to board the coach at the start of their journey.
4. Bookings for an unaccompanied minor can be made through any of our sales channels – www.brisbane2byron.com, 1800 626 222, booking agents (information centres).
5. The child shall comply with any reasonable instruction from the driver or other Brisbane 2 Byron employees, necessary to the safety and well being and the proper conduct of the journey.
6. Should the child become ill en-route, the Company reserves the right to take whatever action it deems necessary to ensure the comfort and safety of the child. All costs associated with such action will be borne by the child's parent/guardian.
7. The child must travel with sufficient food and/or adequate funds for meals en-route.
8. The Company shall not be responsible for any loss/damage incurred by the child as a result of late boarding or failure to board, either at the initial boarding point or at any intermediate stopover point.
9. The parent/guardian/adult responsible for assisting the child to board the coach at the departure point and collecting the child at the pick-up point must be at the timetable bus stop 20 minutes before the expected departure/arrival time according to the timetable.
10. The parent/guardian/adult responsible, described above, shall meet the unaccompanied child at the departure and destination; and satisfactory proof of identity must be produced in the form of drivers licence, over 18 card, passport or similar.
11. The Company will only disembark the child at a scheduled stopping point as detailed in the official timetable or any amendments thereto from time to time in force.
12. The only exception to clause 11 is if the person responsible for the child is not present when the coach arrives at the child's drop off point and contact cannot be made with either the guardian/parent and/or the persons responsible for the child at the pickup point. In this circumstance the child will be taken to the nearest police station.
13. The Company and its employees will accept no responsibility for unaccompanied children whilst in transit; however all care will be exercised where possible.
14. **These conditions shall be read in addition to the Company's standard conditions of carriage and shall in no way alter, waive or modify these conditions. In consideration of the Company agreeing to carry the passenger described above (being an unaccompanied minor), I accept and agree to the conditions set out above and hold the Company indemnified against any loss or damage it is or may be liable for as a result of any act of omission or commission by the passenger.**

PARENT/GUARDIAN TO COMPLETE:

Signed: _____

Name: _____ Date: _____ / _____ / 20

CONDITIONS (copy for parent/guardian to keep)

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